

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC YEAR: 2011-2012**

**SHRI GURU RAM RAI POST GRADUATE COLLEGE
PATHRI BAGH, DEHRADUN**

**AFFILIATED TO H. N. B. GARHWAL CENTRAL UNIVERSITY,
SRINAGAR (GARHWAL), UTTRAKHAND**



STATUS

2(F) & 12(B)

UNIQUE STATUS

COLLEGE WITH POTENTIAL FOR EXCELLENCE

NAAC ACCREDITED COLLEGE WITH CGPA 2.63

INSTRUCTIONS:

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile

2. IQAC (Internal Quality Assurance Cell) activities

3. Academic and Research Outputs

4. Student Mentoring and Support System

5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, all the evidence are to be sent to NAAC to audit and to create an output profile of the institution in relation to NAAC core values on higher education.

This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution.

No judgment or categorization on institutional quality is intended. However, incremental growth profile of the institution for every year will be consolidated and the accreditation / reaccreditation process SSR/RAR will be prepared based on the survey response pattern by the concerned institution.

1. Kindly provide the details of the institution

Name of Institution: SGRR (PG) COLLEGE

Year of Establishment of the Institution: July 1960

Address Line 1: PATHRIBAGH

Address Line 2:

City/Town: DEHRADUN

State: UTTRAKHAND

Postal Code: 248001

Email Address: vinaybourai@yahoo.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2010

Current Grade: B

CGPA: 2.63

3. Institutional Status

AFFILIATED PERMANENT

4. Contact Person Details

Name of Head of Institution: Prof. V.A. Bourai

Contact Phone: 0941992800

Email: vinaybourai@yahoo.com

Website URL: www.sgrrcollege.com

Name of IQAC Coordinator: Dr. Dinesh Singh

Email: doon.dinesh@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Under graduate (B.A. / B.Sc. / B.Com. etc.): 22

Post Graduate (MA/M.Sc./M.Com etc.): 16

Research Programmes (M.Phil. / Ph.D.): 06

Certificate Programmes: 01

Professional Programmes: 07

(B.Tech. / M.Tech./ B.Ed./M.Ed./ Medicine/Pharmacy/Paramedical/Nursing etc)

Other value added programmes: 03

Any other programme offered (Specify): 56

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year: 02

New programmes designed : 0

Programmes under revision : 0

Interdepartmental collaborative programmes : 02

Inter institutional collaborative programmes : 06

Number of review committee recommendations implemented (Total) :0

Number of NAAC peer team recommendations implemented : 19

Number of UGC/any other expert committee Recommendations implemented : 0

Number of review committee recommendation under implementation : 0

Number of NAAC peer team recommendations under implementation : 07

Number of UGC/ any other expert committee recommendations under implementation :0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes : 117

Total faculty on rolls : 90

Faculty added during the year : 0

Faculty positions vacant : 27

Faculty left during the year : 04

Total number of visiting faculty : 17

Total number of guest faculty : 0

8. Qualification of Faculty

PhD and Above : 51

MPhil : 09

Masters :23

Any other (Specify) : 21(NET)

9. Faculty qualification improvement

PhD awarded to existing faculty : 01

MPhil awarded to existing faculty : 0

Any other degree awarded to existing faculty :0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned) : 41

Administrative staff (Actual strength) : 37

Added during the year of reporting : 0

Left during the year : 0

Number of posts vacant : 04

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength) : 28

Technical Support Staff (Actual strength) : 21

Added during the year : 0

Left during the year :0

Number of posts vacant : 07

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC :15/09/2008

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members : 26

Number of Alumni in IQAC : 02

Number of Students in IQAC : 02

Number of Faculty in IQAC : 11

Number of Administrative Staff in IQAC :03

Number of Technical Staff in IQAC: 02

Number of Management Representatives : 01

Number of External experts in IQAC: 02

Number of any other stakeholder and community representatives : 03

14. IQAC Meetings

Number of IQAC meetings held during the year : 04

15. Whether Calendar of activities of IQAC formulated for the accademic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed : 01

Number of value added programmes proposed : 02

Number of skill oriented programmes proposed : 01

Number of faculty competency and development programmes proposed : 10

Number of other staff development programmes proposed : 0

Number of student mentoring programmes proposed : 01

Number of co curricular activities proposed : 15

Number of inter departmental cooperative schemes proposed : 10

Number of community extension programmes proposed : 05

Any other programmes proposed (Specify) : 08

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented : 02

Number of value added programmes implemented : 0

Number of skill oriented programmes implemented : 0

Number of faculty competency and development programmes implemented : 08

Number of other staff development programmes implemented : 0

Number of student mentoring programmes implemented : 01

Number of cocurricular activities implemented : 15

Number of inter departmental cooperative programs implemented : 10

Number of community extension programmes implemented : 05

Any other programmes suggested that are implemented (Specify) : 07

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution : 0

Number of participants from the institution : 0

Number of participants from outside : 0

Number of external experts invited : 0

Number of external conferences/seminars/ workshops on institutional quality attended : 0

Number of events conducted with IQACs of other institutions as collaborative programs : 0

19. Did IQAC receive any funding from UGC during the year?

No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) - Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC : 0

Amount Received from any other source including the college management : 0

21. Any significant contribution made by IQAC on quality enhancement during current Year (Please provide details in bullet format)

- Qualitative improvement in the academic ambience of the college.
- Admission of 41 students under INSPIRE Scheme of DST.
- Hiring of part time faculty / visiting Faculty (where posts one not sanctioned) has ensured uninterrupted teaching.
- SMS sent regularly by the Principal to teachers regarding the latest developments in academics and research and opportunities for conferences etc.
- Upgradation of labs with help of BSR (UGC) and plan fund and plan fund under National knowledge Network Scheme.
- Improvement in ICT facilities through UGC's various grants and installation of high speed internet.
- Proposal to start a Nobel Laureates section in the library to inspire the young minds

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty : 0

Number of faculty members involved in curriculum restructuring/revision/syllabus development : 02

Number of programs in which evaluation process reformation taken up and implemented : 15

Number of active teaching days during the current academic year : 185

Average percentage of attendance of students: 70%

Percentage of classes engaged by guest faculty and temporary teachers : 54%

Number of self financed programmes offered : 21

Number of aided programmes offered : 19

Number of programmes discontinued during the year : 0

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 20 is yes)

Percentage of courses where student feedback is taken : 80 %

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year : 0

Number of minor research projects undertaken during the year : 0

Number of major ongoing projects : 02

Number of minor ongoing projects : 02

Number of major projects completed : 0

Number of minor projects completed : 05

Number of major project proposals submitted for external funding : 0

Number of minor project proposals submitted for external funding : 01

Number of research publications in peer reviewed journals : 48

Number of research publications in international peer reviewed journals : 17

Number of research publications in national peer reviewed journals : 31

Number of research papers accepted for publication in international peer reviewed journals : 04

Number of research papers accepted for publication in national peer reviewed journals : 02

Average of impact factor of publications reported : 0.6

Number of books published : 0

Number of edited books published : 01

Number of books (single authored) published : 0

Number of books (coauthored) published : 0

Numbers of conferences attended by faculty : 28

Number of international conferences attended : 07

Number of national conferences attended : 26

Number of papers presented in conferences : 17

Number of papers presented in international conferences : 04

Number of papers presented in national conferences : 13

Number of conferences organized by the institution : 05

Number of faculty acted as experts resource persons : 01

Number of faculty acted as experts resource persons international : 0

Number of faculty acted as expert's resource personsnational : 01

Number of collaborations with international institutions : 01

Number of collaborations with national institutions : 03

Number of linkages created during the year : 05

Total budget for research for current year as a percentage of total institution budgets : 0

Amount of external research funding received in the year : Rupees 5479250

Number of patents received in the year : 0

Number of patents applied for in the year : 0

Number of research awards/ recognitions received by faculty and research fellows of the institute in the Year : 05

Number of PhDs awarded during the year : 06

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities : 9 %

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practice.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned) : 3393

Actual enrollment during the year : 3099

Student dropout percentage during the year : 1.839 %

Success percentage in the final examination across the courses : 96 %

Number of academic distinctions in the final examination and percentage : 33, 3.33 %

Number of students who got admitted to institutions of national importance : 20

Number of students admitted to institutions abroad : 0

Number of students qualified in UGC NET/ SET : 07/03

Number of students qualified GATE/ CAT/ other examination (Specify) :03

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 28

Number of students participated : 424

30. Does student counseling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 30 is yes

Number of students participated: 620

32. Career Guidance

Number of career guidance programmes organized : 11

Percentage of students participated in career guidance programmes : 18.11%

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 33

Number of students participated in campus selection programmes. : 76

Number of students selected for placement during the year : 15

35. Does gender sensitization program exist?

No.

36. If Answer is Yes to Qn 35

Number of programmes organized : 0

37. Student activities

Number of students participated in external cultural events : 02

Number of prizes won by students in external cultural events : 04

Number of cultural events conducted by the institute for the students :15

Number of students participated in international sports and games events : 0

Number of students participated in national level sports and games events : 01

Number of students participated in state level sports and games events : 0

Number of students participated in university level sports and games events : 10

Number of prizes won by students in international sports and games events : 0

Number of prizes won by students in national level sports and games events : 0

Number of prizes won by students in state level sports and games events :0

Number of prizes won by students in university level sports and games events :11

Number of sports and games events conducted by the institute for the students : 03

38. Composition of students

Percentage of Scheduled Caste : 7.46%

Percentage of Scheduled Tribe : 5.91 %

Percentage of other backward communities : 18.21. %

Percentage of women students : 56.87 %

Percentage of physically challenged : 0.032 %

Percentage of rural students : 40 %

Percentage of urban students : 60 %

39. Scholarships and Financial Support

Number of students availing financial support from the institution : 67.5 %

Amount disbursed as financial support from the institution : Rs. 128304

Number of students awarded scholarship from the institution : 106

Number of students received notable national/international achievements/recognition : 46

40. Student initiatives

Number of community upliftment programmes initiated by students : 08

Number of literary programmes initiated by students : 04

Number of social action initiatives based on science / environment initiated by students : 04

Number of student research initiatives : 75

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?

Yes

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- ACADEMIC PERFORMACE- ST STEPHANS
- SPORTS – LOVELY PROFESSIONAL UNIVERSITY- PUNJAB
- ICT APPLICATION – CALAGARY UNIVERSITY, CANADA
- RESEARCH – GBPUA&T UNIVERSITY.
- WOMEN’S STUDIES – KURUKSHETRA UNIVERSITY.
- USE OF INFLIBNET-ENLIST-BMS COLLEGE, NAGALORE.

45. Is a Management Information System (MIS) in place?

Yes

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

TALLY -7.2

2. Student admission

ARSAL

3. Student records

ARSAL

4. Evaluation and examination procedures

EXCEL, ARSAL

5. Research administration

INFLIBNET-ENLIST

6. Others (Enter the respective details corresponding to the serial numbers)

LIBRARY-SOUL 2.

47. Existence of learning resource management

e- database in library: Yes

ICT and smart class room: Yes

e- learning sources (e-Books, e-Journals): Yes

Production of teaching modules: Yes

Interactive learning facilities: No

48. Internal resource mobilization: Kindly provide the amount contributed

Research

Rs. 48,900

Consultancy and training

NIL

Student contribution

Rs. 21300000.

Alumni contribution

NIL

Well-wishers

Rs. 97000.

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development

Rs. 14384073.

Amount spent for student welfare

Rs. 49445

Amount spent for staff welfare

Rs. 94000.

50. Is delegation of authority practiced?

Yes

51. Does grievance redressal cell exist?

Faculty: Yes

Students: Yes

Staff: Yes

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received: 0

Number of grievances resolved: 0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received: 0

Number of grievances resolved: 0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received: 0

Number of grievances resolved: 0

55. Has the institution conducted any SWOT analysis during the year?

Yes

56. The SWOT analysis was done by internal or by external agency

Internal

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Highly qualified and dedicated teaching staff
- Excellent academic results.
- Dynamic leadership and supportive management.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Inadequate number of class rooms.
- Lack of central instrumentation lab.
- Insufficient linkages with industries.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Optimum utilization of spacious campus.
- Good co ordination between management, college administration and other stake holders.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Increasing number of applications for admissions.
- Upgradation of infrastructure.

61. Identify any significant progress made by the institution towards acheiving the goals

and objectives during the year (list below in bullet format)

- 41 students under INSPIRE Scheme of DST took admissions in the college.
- 13 students Qualified NET / SLET / GATE examinations.
- 5 students were placed in University Merit list.
- 5 Minor Research Projects were completed.
- 1 Conference, 2 workshop, 2 Training Programs were organized.
- 1 edited book was published during the year by the faculty.
- 2 New courses have been started.
- 1 Faculty member and 5 students were awarded Ph.D
- Agreement on International Education Institution between SGRR Education Mission Dehradun and Federal State Budget Education Institution on Higher Professionals Education (Kostroma State Technology University) Kostroma was signed.
- Publication of 4 research Journals and 1 Newsletter
- 48 research papers were published.

62. How do you perceive the role of NAAC in the quality development of your institution

(Suggestions in bullet format to be given below?)

- NAAC has motivated teachers, non-teaching staff and students to excel in their respective fields.
- NAAC has enabled us to analyze our strengths and weakness, thereby capitalizing on our strengths and elimination our weaknesses.
- The process of documentation of academic and administrative records has been streamlined through IQAC.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure.

The data will be used to create a quality profile based the total score index arrived at that would map the strength and areas of improvement required.

You should send supporting evidence and other relevant information to the responses for this survey to NAAC.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank You for the participation.