AQAR

of

SHRI GURU RAM RAI (PG) COLLEGE, DEHRADUN

for

Year 2013-14

Submitted To: **Submitted By:**

Director,   Principal,

NAAC (An Autonomous Institution of the UGC)   Shri Guru Ram Rai (PG) College,

P. O. Box No. 1075, Nagarbhavi,   Dehradun,

Bangalore- 560072   Uttarakhand

Karnataka

SHRI GURU RAM RAI (P.G.) COLLEGE

(Affiliated to HNB Garhwal Central University)

NAAC - 2.63 CGPA & CPE (UGC)

DEHRADUN - 248 001

Dated 7. 11. 14

Ref. No. 225/NAAC/2014-15

To,

The Director
NAAC (An Autonomous Institution of the UGC)
P. O. Box No. 1075, Nagarbhavi,
Bangalore- 560072
Karnataka

Subject: Submission of AQAR for the academic year 2013-14

Dear Sir,

As per the guidelines of NAAC please find enclosed herewith the AQAR of Shri Guru Ram Rai (PG) College, Dehradun for the academic year 2013-14 along with all Annexure.

Thanks

Yours Sincerely

V. A Borai.

Principal
Shri Guru Ram Rai (PG) College
Dehradun

Encl:

1. Annexure. I, II, III.
2. Letter of appointment of new IQAC Co-ordinator

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution:

Shri Guru Ram Rai (PG) College

1.2 Address Line 1:

Shri Guru Ram Rai(PG) College

Address Line 2:

Pathri Bagh DehraDun

City/Town :

DehraDun

State

Uttarakhand

Pin Code

248001

Institution e-mail address

sgrrpgcollege@gmail.com

Contact Nos.

0135-2624881

Name of the Head of the Institution:

Prof. V A Bourai

Tel. No. with STD Code:

0135-2624881

Mobile:

9412992800

Name of the IQAC Co-ordinator:

Dr. Madhu D Singh

IQAC e-mail address:

dr.madhudsingh@gmail.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

9597

1.4 NAAC Executive Committee No. & Date:
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/53/A & A/42 dated 4.9.2010

1.5 Website address:

www.sgrrcollege.com

Web-link of the AQAR:

http://www.sgrrcollege.com/AQAR2013-2014.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.63	2010	03.09.2015
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

15.09.2008

1.8 AQAR for the year *(for example 2010-11)*

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*)

    i.   AQAR for year 2010-11 submitted to NAAC on 31.12.11 (DD/MM/YYYY)
   ii.   AQAR for year 2011-12 submitted to NAAC on   14.05.13 (DD/MM/YYYY)
  iii.   AQAR for year 2012-13 submitted to NAAC on 06.11.13 (DD/MM/YYYY)
  iv.   AQAR for year 2013-14 submitted to NAAC on   08.11.14 (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes [√]   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No [√]   except B.Ed

                                       (Regulatory Agency NCTE)

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men ☐   Women ☐

                     Urban [√]   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) [√]   UGC 12B [√]

            Grant-in-aid + Self Financing [√]   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) [√]   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   Agriculture, Horticulture, Mass Communication.

1.12 Name of the Affiliating University (*for the Colleges*) | HNB (Garhwal University), (A Central University) Srinagar, Garhwal

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE   √

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST   √

UGC-Innovative PG programmes   Any other (*Specify*)   UGC-BSR

UGC-IMF

UGC-WSC

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   11

2.2 No. of Administrative/Technical staff   5

2.3 No. of students   3

2.4 No. of Management representatives   1

2.5 No. of Alumni   2

2. 6 No. of any other stakeholder and community representatives   2

2.7 No. of Employers/ Industrialists
Nil

2.8 No. of other External Experts
1

2.9 Total No. of members
25

2.10 No. of IQAC meetings held   **4**

2.11 No. of meetings with various stakeholders: No.   **17**   Faculty   **10**

Non-Teaching Staff Students   **4**   Alumni   **1**   Others   **2(PTA)**

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount   NA   □   √

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   **02**   International □   National □   State □   Institution Level   √

(ii) Themes

- Enhancing Research Culture in Institutions of Higher Education

- How to address educational Justice in Curricula and Classroom

2.14 Significant Activities and contributions made by IQAC

- In view of the revised Guidelines for college for preparing SSR, (uploaded on NAAC website in October 2013), IQAC of our college convened special meetings of IQAC to thoroughly discuss, analyse and to whatever extent possible, initiate quality sustenance and quality enhancement measures, so as to prepare the college for the 2nd cycle of Accreditation in 2015.
- IQAC initiated process of redesigning the college website

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action
1. To motivate faculty members for further research, specially applied research 2. To encourage students to excel in extracurricular activities 3. To further streamline the process of internal exams/ sessional tests 4. To spread awareness about cleanliness drive among Faculty members and students. 5. To encourage meritorious students through awarding them Cash Prizes/acknowledging and appreciating their achievements through highlighting their names on Main Notice Board, under the caption **" You Have Made Us Proud"** 6. To expedite completion of English Language Lab. 7. To install Suggestion Boxes 8. To redesign the College Website. 9. To submit additional building proposal to the State Govt under **RUSA scheme**. 10. To sustain the excellent academic performance of students in exams

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes $\boxed{\checkmark}$ No $\boxed{}$

Management $\boxed{\checkmark}$ Syndicate $\boxed{}$ Any other body | UGC, Directorate of HE, HNB University |

Provide the details of the action taken

> • The College Management provided financial support for setting up of Tissue Culture Lab and for renovation of Bio Tech. Lab.
> • Establishment of English Language Lab.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	06	01(History)	-	-
PG	17	-	11	-
UG	30	-	25	-
PG Diploma	01	-	01	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	54	01	37	-

Interdisciplinary	-	-	-	-
Innovative (Number of existing Programmes)	02 (Tissue Culture Lab, English Language Lab)			

1.2 (i) Flexibility of the Curriculum**: CBCS** [√] **/Core** [√] **/Elective option** [√] / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	-
Annual	23+UOU Programmes(57 UOU, 01 IGNOU) = 81

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [-]   Students [√]
(On all aspects)

Mode of feedback   :   Online [√] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

From time to time there is revision/update of syllabi in accordance with the requirements of times.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
68	47	9	1	11(vacant)

2.2 No. of permanent faculty with Ph.D.

52

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	11	-	-	-	-	-	-	5	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

2   -   20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	19	27	19
Presented papers	8	16	1
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ➢ Enhancing use of ICT, LCD/Internet
- ➢ INFLIBNET- Faculty members enrich their knowledge base by regularly browsing Research Articles/e-books through INFLIBNET. PG students have registered for ENLIST/INFLIBNET
- ➢ Video clippings of Shakespeare's plays are shown on LCD,

2.7   Total No. of actual teaching days | 194
      during this academic year

2.8   Examination/ Evaluation Reforms initiated by | 01
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9   No. of faculty members involved in curriculum | 03
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students | 76

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	307	-	2.85%	54.64%	42.5%	91.20%
B.Sc. III	357	07	31.69%	60.30%	8%	91.03%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC makes contribution towards the Teaching/Learning Process by
* Recommending the purchase of latest good quality books
*Sensitizing the staff members/teaching faculty towards adoption of new methodologies/ approaches
   in Teaching/Learning.
* Motivating them to use INFLIBNET
* Motivating them to attend Refresher Courses /Workshops/Presenting papers.
* Providing them necessary information regarding financial assistance from different grant agencies
   for purchase of Equipments, Gadgets etc.

Monitoring

   * Periodic meetings/interaction with Faculty Members of different Streams are held to monitor their
   status/progress vis-à-vis above mentioned aspects.

Evaluation

   * Feed Back by students is analysed & wherever required, necessary suggestions are given to the
   concerned Dept.
   * Evaluation through assignments and field work
   * Through Exam Results of students

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NA
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	15
Others	1. (Industrial Visits Microbiology= 04) 2. INFLIBNET(Training provided to Teaching Staff on 03 May 2014) =52 3. Lecture Series = (Microbiology 01) 4. Brain Storming Session (Zoology01) 5. Conclave of Renaissance (Zoology01) 6. National Science Day (Zoology, Chemistry, Physics06)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	03	NIL	NIL
Technical Staff	22	01	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The college has a Research Advisory Committee consisting of Principal (as chair Person) a Member Secretary and six other teachers as members.
- The Committee sensitizes the other faculty members about the rules, regulation & procedures for applying for Minor/Major Projects.
- As per UGC Guidelines the IQAC has made it mandatory for all research project proposals to be screened and approved by Research Advisory Committee for submission to various funding agencies.
- The Research Committee also facilitates the timely auditing and submission of utilization certificates.
- To promote research culture in the institution, a one day conference was also organized by the IQAC on 13.5.14 in which three eminent Resource Persons were invited from the fields of Humanities & Science who gave detailed Presentations on core issues related to research
- Another seminar was organized on the topic how to address Educational Justice in Curricula and Classroom (in collaboration with Azim Premji Foundation) on 17 May 2014

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	01(Biotech) 01(Women's Studies Centre) 02 (Economics)	NIL	01(Zoology)
Outlay in Rs. Lakhs	NIL	(12.41Lakh Biotech) (3 Lakh Women's Studies Centre) (7.9Lakh Economics) = 23.31 Lakh	NIL	13,32,500/-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	(01Chemistry) (02 Agriculture)=3	NIL	NIL	(01 Physics) (01 Sociology)
Outlay in Rs. Lakhs	(1.5Lakh Chemistry) (1.45Lakh Agriculture) = 2.95 Lakh	NIL	NIL	(4.3 Physics) (3Lakh Sociology)= 7.3Lakh

3.4 Details on research publications

	International	National	Others	Total
Peer Review Journals	16	08	NIL	Int 33 Nat 18 = 51+ 10(Conf proc)= 61
Non-Peer Review Journals	17	10	NIL	
e-Journals	08	05	NIL	
Conference proceedings	05	05	NIL	

3.5 Details on Impact factor of publications:

Range | 06/03 Mb/B | Average | 01/03/04 Bt/Mb/Mt | h-index | 04(Bt) | Nos. in SCOPUS | 05(Mt) |

* Mb= Micro Biology, Bt= Botany, Mt= Maths   * Int= International, Nat= National

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects(Bio Tech.)	03	SBD	12.41Lakh	7.59Lakh
Minor Projects(Agriculture)	02	UGC	01.90Lakh	1.45Lakh
Interdisciplinary Projects (Eng/Eco)	05/02	UGC/UCOST&USBT	15Lakh= (03.0 Lakh per year, (UGC WSC)4.15 Lakh (UCOST) 3. 75 Lakh (USBT)	2,94,950Lakh /4.15 Lakh & 3.75Lakh
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)	02 months	IASC, INSA, NASI	14,000/-	14,000/-
Any other(Specify)	5	BSR	30 Lakhs	30 Lakhs
		CPE	100 Lakhs	50 Lakhs
Total			1,55,35,000/-	1,00,02,950/-

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | 08 |

        ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges Autonomy | | CPE | √ | DBT Star Scheme | |

    INSPIRE | √ | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | 32000/- |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					02
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons | 11 |

3.13 No. of collaborations   International | 01 | National | 01 | Any other | 15 |

3.14 No. of linkages created during this year | 15 |

3.15 Total budget for research for current year in lakhs :

From funding agency | 55,69,000/- | From Management of University/College | 7,00,000/- |

Total | 62,69,000/- |

3.16 No. of patents received this year NA

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   | 14 |
   and students registered under them
   | 25 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 10 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | NIL | SRF | NIL | Project Fellows | 02 | Any other | NIL |

3.21 No. of students Participated in NSS events:

University level | NIL | State level | 100 |

National level | 01 | International level | NIL |

3.22 No. of students participated in NCC events:

University level | 19 | State level | 22 |

National level | 26 | International level | 02 |

3.23 No. Of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International level [-]

3.24 No. Of Awards won in NCC:

University level [08]   State level [07]

National level [01]   International level [NIL]

3.25 No. of Extension activities organized

University forum √   College forum √

NCC [01]   NSS [06]   Any other [NIL]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility =18 (Annexure III)

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	62.5 Acres	NIL	NIL	62.5Acres
Class rooms	30	02	NIL	32
Laboratories	37	01	NIL	38
Seminar Halls	03	NIL	NIL	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	05	01	UGC/DST	06
Value of the equipment purchased during the year (Rs. in Lakhs)	51,22,709.00	24,40,110.00	UGC/DST	75,62,819.00
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

- Bar Coding in progress
- Admission processes fully automated

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42,255	NIL	2,337	6,23027	44,592	NIL
Reference Books	4,973	NIL	103	1,03,848	5,156	NIL
e-Books	54,000	5,000/yr	43,000	5,000/yr	97,000	5,000/yr
Journals	NIL	NIL	NIL	NIL	NIL	NIL
e-Journals	2,100	5,000/yr	3900	5,000/yr	6,000	5,000/yr
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	70	NIL	NIL	NIL	70	NIL
Others (specify) (Classics of Nobel Laureates)	NIL	NIL	120	NIL	NIL	NIL

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	100	31	21	NIL	NIL	06	32	31
Added	01	NIL	NIL	07	NIL	01	NIL	NIL
Total	101	31	21	07	NIL	07	32	31

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Under National Knowledge Network scheme of Govt of India 10 Internet broadband connections(512kbps VPN) were installed in the college in February 2012

4.6 Amount spent on maintenance in lakhs:

i) ICT

1.43

ii) Campus Infrastructure and facilities

59.10

iii) Equipments

2.55

iv) Others

8.95

Total:

72.03

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> * Students representatives are members of college IQAC, through them important measures for student's welfare and support are disseminated to the rest of the students.
> * IQAC invited INSPIRE students to one of its meetings held in March 14 & acquainted them with different types of support provided by the college.
> * Information regarding different welfare schemes/scholarships/fee concession/ Railway Pass etc is printed in the Prospectus also.
> * Latest information pertaining to exam results/ timely submission of exam form etc. is provided to the students on college website.
> * The IQAC co-ordinates / facilitates the effective functioning of Career Guidance & Place through Career Guidance & Placement Cell and through counselling students.

5.2 Efforts made by the institution for tracking the progression

Periodic information is gathered and analysed for further action

Not included in total no of students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3300	567	17	118

(b) No. of students outside the state 569

(c) No. of international students 01

	No	%		No	%
Men	1796	45	Women	2189	55

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2452	262	168	684	10	3576	2905	281	176	620	03	3985

Demand ratio 4:5   Dropout % 2.7

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Fund not received for coaching in 2013-14 from UGC

No. of students beneficiaries   NA

5.5 No. of students qualified in these examinations

NET   NIL   SET/SLET   01   GATE   NIL   CAT   NIL

IAS/IPS etc   NIL   State PSC   NIL   UPSC   NIL   Others   7

5.6 Details of student counselling and career guidance

Career Guidance
- The National Institute for Entrepreneurship and small business development (52 students participated)
- Web time Institute of Accounting (61 students participated)

No. of students benefitted   113

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	31

5.8 Details of gender sensitization programmes

Gender sensitization programme held on 21/09/13 in which Prof. Anita Dighe, Mrs. Geeta Gairola, Prof. Jaiwanti Dimri sensitised students about various Gender issues through their speech cum interaction with students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level `08` National level `Nil` International level `Nil`

No. of students participated in cultural events

State/ University level `17` National level `04` International level `Nil`

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level `Nil` National level `Nil` International level `Nil`

Cultural: State/ University level `17` National level `02` International level `Nil`

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1595	Rs.1,72,260/-
Financial support from government	120	Rs.1,60,2492/-
Financial support from other sources	7	Rs.1,34,334/-
Number of students who received International/ National recognitions	94(INSPIRE Students)	Rs. 72,00,000/-

5.11 Student organised / initiatives

Fairs : State/ University level `Nil` National level `Nil` International level `Nil`

Exhibition: State/ University level `Nil` National level `Nil` International level `Nil`

5.12 No. of social initiatives undertaken by the students `04`

5.13 Major grievances of students (if any) redressed: `05`

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To   attain Excellence and Increase Accessibility of Higher Education.
Mission: To provide special impetus to research
To introduce more self sustaining courses.
To channelize the energy of youth by tapping their creative talents.

Thus Transforming the college into a Centre of Excellence

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

* Three senior faculty members are on Board of Studies. They provide their inputs for curriculum development
* Feedback from stakeholders', specially the students is taken regarding the syllabus and their suggestions, viable/useful are taken into account while transacting the curriculum .
* Distance Learning Mode-UoU-Education Imparted through Uttarakhand Open University.
* Skill enhancing courses - starting English language lab
* Self Defence training to girls provided
* Involving students in community programs through NCC, NSS, Rangers & Rovers.

6.3.2 Teaching and Learning

* Ensuring transparency in admission process
* Adhering to govt. policies with regard to admission of SC/ST, OBC, Women Differently Abled & Economically weaker students.
* Inclusion of add on courses to bridge the knowledge gap of students
* Formation of academic calendar, making teaching plans
* Teaching through ICT
* Making students members of INFLIBNET
* Highly qualified faculty
* Participation of faculty in orientation/refresher courses on a regular basis
* Publication of a good number of research articles by the faculty members in different national/ International Journals
* Participation of Faculty in International/ National /States Conferences and presentations of Papers

6.3.3 Examination and Evaluation

* Students are thoroughly acquainted with the evaluation process in the very beginning of the semester/academic year, regarding the breakup of internal & external assessment marks, pattern of Q/Paper mode of evaluation etc weightages of grade points/credits etc.
* Rigour & transparency is maintained in the internal assessment.
* Detailed feedback analysis is given to the students individually regarding their weak points so that they perform better in the next exam
* Streamlining Internal Exam process: common schedule of internal exam for all Depts.
* Installation of CCTV Cameras on college campus as per UGC Norms to prohibit Ragging.
* Overall, the strategy of the institution is to impart holistic education enhancing the knowledge base of students & also inculcating moral/ethical values in them.

6.3.4 Research and Development

* Providing conducive environment for R&D.
* Motivating faculty members to apply for Minor/Major Projects.
* Help provided by the Management in Setting up Bio-tech Lab.
* Purchase of Equipment for Research under BSR/CPE Grants

6.3.5 Library, ICT and physical infrastructure / instrumentation

* Addition of a Nobel Laureates Section in Library
* Establishment of Smart Class Room.
* Purchase of books in keeping with the requirement of revised syllabus & weeding out   of redundant books
* Bar coding of books in process
* Proposal to construct a 30 room block under RUSA Submitted to the state govt.
* Purchase of more computer/LCDs/ Smart Boards etc,.

6.3.6 Human Resource Management

* Ensuring co-ordination among different depts., between teaching & non-teaching staff, so that human resource is utilized to optimum.
* Appreciation of good work of the employees by the Principal/Management

6.3.7 Faculty and Staff recruitment

* New faculty appointed for Dept of Commerce, Statistics and Bio Tech.
* Recruitments for Girls Hostel (Warden/ Caretaker/ Security Guards)

6.3.8 Industry Interaction / Collaboration

* Collaboration of Biotech Dept with USBD for Micro propagation of Rose and Gerbera.
* Collaboration with UCOB for Organic Farming.
* Collaboration of Agriculture Faculty with Flex Food Industries.

6.3.9 Admission of Students

*Work Started for Introduction of OMR Sheets(Fee deposit through bank)
*Total transparency in admission process
* Admission strictly on merit basis

6.4 Welfare schemes for

Teaching	• Welfare fund generated from the funds received from university for conducting private student's exam. • Discount in bill at SGRIHMS.
Non teaching	• Cooperative society run by non teaching staff to provide funds to the needy staff members • Discount in bill at SGRIHMS. • Welfare fund generated from the funds received from university for conducting private student's exam. • Residential Quarters for Non Teaching Staff.
Students	• Discount in bill at SGRIHMS

6.5 Total corpus fund generated =74,36,893/-

6.6 Whether annual financial audit has been done | √ | Yes | | No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes | | No | √ |

For PG Programmes   Yes | | No | √ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Meeting of Association held on 2 .03.2014
- Alumni Association drafted its Bylaws
- Election held for the Executive Body of Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

02 PTA meeting were held in 2013-14 in which the parents appreciated the efforts of the college in the overall development of their wards. At the same time they also put forth a few suggestions which are as follows:

1. To institute a PTA Fund

2. A common room for students should be built.

3. No. of PTA meetings should be increased.

4. Some parents suggested that students should be given ample time for their projects/dissertations. The topics of dissertations should be communicated to the students well in advance.

6.13 Development programmes for support staff

- One day training held for INFLBNET.

- On day SPSS training .

- One day training for use of Higher Version of Tally.

6.14 Initiatives taken by the institution to make the campus eco-friendly

* Installation of solar Heater in Girls Hostel
* Arrangement of Municipal Van to collect garbage from Girls Hostel daily.
* Anti-Tobacco Cell in the college
* Treatment/disposal of chemical effluents

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Addition of Nobel Laureates section in Library
> - Smart Boards installed
> - Collection of agricultural insect pests in Dept. Of Agriculture

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> On the Plan of Action decided upon at the beginning of the year :-
> In the beginning of the Academic Year 2013-14 a plan of Action was chalked out which encompassed mainly the following :
> * To encourage more research work & publication of research papers
> * To sustain the excellent academic performance of students
> * To encourage meritorious students by providing them more cash prizes etc.
> * To expedite the setting up of English Language Lab
> * Installation of suggestion boxes
> * Redesigning college website
> * To apply for additional building grant
> * To further streamline the process of internal exams
> * To encourage students to excel in extracurricular activities
> **The Following Results were achieved**
> * No of books/ research papers published during 2013-14   **02/51**
> * Though till the day of filing this report, the Merit list for 2013-14 exams has not been sent by the HNB University to the college, the college is confident of sustaining its excellent academic performance in 2013-14 also.
> * The topper of BA was awarded a cash prize of Rs. 2100/- on Kamla Chaudhry Smriti Gyan Jyoti Puraskar.
> * English Language Lab has been set up.
> * Suggestion boxes have been installed.
> * College website has been redesigned
> * Proposal for construction of 30 room building submitted to RUSA
> * Internal Exams process has been streamlined
> * Students won 17 prizes in co-curricular activities held at Sringar HNB Uuniversity.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Not a single case of Ragging
> - Declared Tobacco/ Smoking free Campus
> - Classes started from first day of academic session itself 22.07.2013
> - Cash prize for BA topper started from 2013-14

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Undertaking cleanliness drive through NSS- Sparsh Ganga Abhiyan
- Installation of Solar Heaters
- World Migratory Bird Day- 11.5.2014(organised in the college by Dept. of Zoology

7.5 Whether environmental audit was conducted?   Yes | Y | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Yes .

8. **Plans of institution for next year**

Construction of more class rooms
Speed up pace of automation in Library
Starting English Language Lab Classes

Name Dr. Madhu D. Singh   *Name Prof.V.A. Bourai*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

ANNEXURE I

ACADEMIC CALENDAR OF THE YEAR (2013-14).

1. **Sale of Prospectus**   15 June 2013
2. **Commencement of academic session/Classes start on** 22.07.2013 (BA/B Sc/ B Com Part 1)
3. **Schedule of admission to various courses**
    a. **Last date for submitting admission form:**

    BA/BSc/B Com UG & PG Courses (Semester system) 1st semester –   31.7.2013

    b. **Commencement of Classes MA/MSc (PG Courses)** Semester 3rd - 01.8.2013
    c. **Last date of admission for all classes-** 30.8.2013
    d. **Last date for payment of prescribed fees** –for BA/B Sc/B.Com (Part 2 & 3) 30.8.2013
                    or

    Within 20 days of the issuance of mark sheet of the preceding class whichever is later

    e. Commencement of classes(BA/BSc/B Com Part 2nd & 3rd MA/ MSc Semester 1st) 16.8.13
4. **Schedule of exam for Courses in the Annual System**
    Last date for submitting university exam form –   01.11.2013
    a. Practical Exam   -   1.2.14 – 15.3.14
    b. Written Exam   -   18.3.14 – 31.5.14
5. **Course duration (for semester courses) 1st and 3rd Semester**   1.8.13 – 24.12.13
    Sessional Test schedule

          1st Sessional 1 & 3 Semester   7.10.13- 12.10.13
          2nd Sessional 1st & 3rd semester   2.12.13 – 7.12.13
    Winter break   26.12.13 – 14.1.14
6. **Course duration (for semester courses)2nd and 4th semester**
    Sessional Test schedule
    1st Sessional 3.3.14 – 8.3.14 2nd and 4th Semester
    2nd Sessional 15.4.14 – 22.4.14 2nd and 4th Semester

7. **Schedule of exam for courses with Semester system IInd & IV semester**
    a. Last Date for submitting exam forms   5.3.14
    b. Commencement of practical exams   5.5.14
    c. Commencement of theory exams   15.5.14

ANNEXURE II

STUDENTS FEEDBACK

1.3 Annexure Part B

Feedback format was prepared by the IQAC core team. In all 13 questions were prepared, broadly covering the seven aspects namely Curriculum Enrichment, Teaching, Learning and Evaluation, Research and Consultancy, Infrastructure and Learning Resources, Student Support Mechanism, Governance and Leadership, Best Practices and Innovations.

- The feedback was taken manually in which students from UG as well as PG classes, from all subjects/ Departments participated. Number of students involved was 249. The numbers mentioned against options a/b/c etc are the numbers of respondents.
- Feedback through Face Book was also taken

1. **What is the admission process followed by the college?**
   A. Purely on merit basis, following the norms of Affiliating University/Government of Uttarakhand= 217
   B. The college follows "First come first get admission policy"=24
   C. The college does not follow the norms of Affiliating, University/Government of Uttarakhand= 01

2. **Are the students of SC/ST/OBC/Physically Challenged/Minorities/Girls/students from Backward areas/developed areas and other states and countries are getting admission in the college?**
   A. Yes . =244   B. No =04

3. **To what extent are girl students are safe in your college?**
   A. Highly Safe.= 75   B. Safe = 148I
   C. Not at all safe=11   D. Can't say=15

4. **What is the Student level of participation in cultural activities in the college/ other institutions/at University level?**
   A. Very Good=62   B. Good=100
   C. Average=66   D. Below Average=21

5. **What is the Level of facilities available for sports & games in the college?**
   A. Very Good=30   B. Good=99
   C. Average=77   D. Below Average=41

6. **Student level of participation/performance in sports at University level/ National level?**
   A. Very Good=35   B. Good=111
   C. Average=63   D. Below Average=38

7. **How would you rate the availability of reference books/research journals/magazines in your college library?**
   A. Highly satisfactory=31   B. Good =99
   C. Average=70   D. Unsatisfactory=49

8. **How far is the Career Counselling I Placement cell effective in the college?**
   A. To a great extent =21   B. To some extent =96
   C. Not at all =70"   D. Can't say=59

9. **How would you rate the leadership and governance of the Institutional Head?**

    A.   Excellent = 53   B.   Good=92

    C.   Satisfactory =55   D.   Average=45

10 . **In which of the following category would you put the college in practicing environment friendly policies? (Tree plantation, Installation of Solar water heaters etc)**

    A.   Excellent =63   B.   Good=109

    C.   Satisfactory =36   D.   Average=41

11. **How frequently are extension activities such as social awareness programs/blood donation camp/gender sensitization program are conducted in your college?**

    A.   Quite Frequently=118   B.   Some times=121

    C.   Never =02   D.   Can't say.=06

12. **According to you what is the overall rating of the college?**

    A.   One of the best in the country =11   B.   Best in the state==43

    C.   Best in Dehradun =129   D.   Medium category college.=65

13. **Do you feel that you have developed some skills and qualities by getting educated in the SGRR (PG) College?**

    A.   I have developed many skills and qualities =84   B.   Yes, a few=137

    C.   I can't say =11   D.   Not at all=15

Feedback Obtained through Facebook

Qualitative feedback of SGRR (PG) College Students of, on pathri Bagh, Dehradun.

Neha Rathi via facebook(Student):

According to me, this is the best college of Uttrakhand. I want to be the part of SGRR Education Mission because this is the worthy place for the worthy persons. All the teachers are too much co-operative. I found my future secure here after completing my graduation from here. I choose SGRR for masters with too much proud and confidence......but now a day's some, very few, hooligans are spoiling the atmosphere of the college. I do request all of these not to do the abusive things/language or the other cheap activities in the college. This is the place for love and fame, we are proud to be part of the college.

Ajad Rana(facebook) Student: College has very good environment for students. Here it is easy to work for the principal. This is the most important college in the Uttrakhand.

Ram Krishan (Pass Out Candidate):

1. All the teachers are always ready to solve the problems of students.
2. Immediately actions are taken by the administration as and when there are problems.
3. Security of girls/ women students is quite good. The women grievances cell is functional
4. Students get lots of opportunities to express their ideas.
5. Placement cell helps the students in placement and provides training for the entrepreneurship.
6. Boys as well as girls gets equal opportunities.

Long live sgrr: my clg sgrr is beautiful.the principal shines like the sun.students are like sunflowers,always towards the sun.teachers are roses.and give us fragrant knowledge.security staff is thorny.and gives us safety.clerical staff are the leaves.and maintains beauty of the garden.the support staff is the manure.and maintains life in the garden.the family of flowers in knowers is known as the sgrr (Students of ABVP).

Lalit Joshi: This is the temple of knowledge, where if you visit, only by visiting one can gain a lot.

Hunny Rawat: College is well known for the studies. Good sports facilities. College organizes Lots of extra co-curricular activities. I enjoyed my college life and worked hard; the college provided me the platform, which provided me to enhance my confidence level,and I am confident in working in my professional life. During my studies in SGRR we participated in blood donation camps. Now I am engaged with an NGO and helping my college or department too. It is my pleasures that company called flex foods have planted its different crops in our

Agriculture fields due to my request with them. In future I will do my best for college and college students to learn practical experience of Agriculture.

ANNEXURE III
Extension and ISR Activities

3.26 ANNEXURE

- Participation of college faculty (Prof. V. A Bourai, Dr. Aruna Mittal, Dr. Anuradha Verma) in *Jan Jagran Abhiyan* during 2014 Lok Sabha Elections organised by Dainik Jagran through panel discussion..

- Lectures in EDUSAT by college faculty: Dr. Madhu.D. Singh, Dr. Sumangal Singh, Dr. Rajbahadur, Dr. M.S. Gusain

- Programme by TRAI on Consumers Awareness about Telecom Services.

- Participation of Ms. Neha Sharma in TV Panel Discussions(Zee TV) , on the topics : "Scared of Appointing Female staff ? and "Lok Adalat Decision on man to spend equal time with wife and live in partner"

- Rangers and Rovers Meet State Level.   29 Nov – 1st Dec 2013 (Dept. of History)

- Participation in Bikeathon sponsored by Amar Ujala (Dept. of History)

- Organised free Health Check up Camp for girls in collaboration with SMIH, 24, 25 and 26 Oct. 2013
  (Dept. of Social Work and Women's Studies Centre)

- Workshop for health and hygiene for Girls in collaboration with Samarpan Society 10 March 2014
  (Dept. of Social Work and Women's Studies Centre)

- Self Defence Training for girls students of College(Dept. of Social Work and Women's Studies Centre)

- Plantation of saplings with Raphael Ryder Cheshire International Organisation for Autistic children
  (Dept. of Social Work)

- Interview on FM radio by Dr. Sumangal Singh on Hindi Diwas.   14.09.2013

- Participation by college staff members in Lok Sabha Elections 2014 in different capacities
  (Presiding officer etc)

- Organised AIDS Awareness Camp 'Getting to Zero' in Collaboration with TRIKONE, WSC and SMIH, attended by students of Lakhsman Vidyalaya and GGIC Lakhi Bagh. 4 Dec. 2013 (Dept. of Social Work)

- Organised Exhibition of Handicraft by Specially abled children. 25 and 26 Oct. 2013(Dept. of Social Work)

- Slogan and Painting Competition organised on the theme 'Prevent HIV/AIDS and Protect My Community. 4 Dec. 2013(Dept. of Social Work and Women's Studies Centre)

- Blood Donation camp organized. 4 Dec. 2013(Dept. of Social Work)

- Organised Free Health Checkup Camp for Seniors Secondary School (Dobhalwala) 130 students checked for Haemoglobin, BP in collaboration with SMIH and Trikone. (Dept. of Social Work) 2 Feb. 2014

- Visit to Nari Niketan, Kedrapuram (Took Case History and Counselled the inmates). (Dept. of Social Work)
  7 Feb 2014

ENCLOSURE 1.

Phone : 2624881 (O)

SHRI GURU RAM RAI (P.G.) COLLEGE
(Affiliated to HNB Garhwal Central University)
NAAC - 2.63 CGPA & CPE (UGC)

DEHRADUN - 248 001

Dated

Date-04-12-2013

In view of the request made by Dr. Dinesh Singh (Coordinator NAAC) vide his letter dtd 03 December 2013, expressing his inability to further continue as NAAC Co- ordinator & IQAC Coordinator due to personal reasons, Dr Madhu D Singh (Associate Professor and Head, Dept of English) is hereby designated /nominated as Co- ordinator NAAC & Coordinator IQAC of the college w.e.f. 04th December 2013.

Dr. Seema Saxena (Associate Professor and Head, Dept of Botany) is designated/ nominated as Secretary, IQAC of the college.

Principal
Shri Guru Ram Rai (P. G.) College
Dehradun

Cc:

- Secretary, Managing Committee ,SGRR PG College
- NAAC office Bangalore
- Dr. Madhu.D.Singh
- Dr. Seema Saxena