

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

Shri Guru Ram Rai (PG) College, Dehradun

1.2 Address Line 1

Shri Guru Ram Rai (PG) College

Address Line 2

Pathri Bagh

City/Town

Dehradun

State

Uttarakhand

Pin Code

248001

Institution e-mail address

sgrppgcollege@gmail.com

Contact Nos.

0135-2624881

Name of the Head of the Institution:

Prof. V. A. Bourai

Tel. No. with STD Code:

0135-2624881

Mobile:

9412992800

Name of the IQAC Co-ordinator:

Dr. S. K. Padaliya

Mobile:

9412980714

IQAC e-mail address:

spadaliya12@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

UACOGN 14126

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/14/A &A/26.2 dated 29.3.2016

1.5 Website address:

www.sgrrcollege.com

Web-link of the AQAR:

[http:// www.sgrrcollege.com/AQAR2016-2017.doc](http://www.sgrrcollege.com/AQAR2016-2017.doc)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.63	2010	03-09-15
2	2 <sup>nd</sup> Cycle	A	3.04	2016	28-03-21
3	3 <sup>rd</sup> Cycle	---	---	---	---
4	4 <sup>th</sup> Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15-09-2008

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-16 submitted to NAAC on 06/02/2017
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Agriculture, Horticulture, Mass Communication

1.12 Name of the Affiliating University (for the Colleges)

H.N.B. Garhwal University (A Central University) Srinagar, Garhwal

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text" value="UGC-BSR, UGC-IMF UGC-WSC"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="04"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Proposal for Additional building construction .	Introduced online admission process. Rain water harvesting tank having the capacity of 25000 Lt. was constructed. Alumni and PTA were registered under Society Act.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No   
 Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04	---	---	---
PG	16	---	08	---
UG	24	---	14	---
PG Diploma	01	---	01	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	01	---	01	---
Others		---	---	---
<b>Total</b>	46	---	24	---

Interdisciplinary	02	---	02	---
Innovative	---	---	---	---

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	39
Trimester	---
Annual	16

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Skill Enhancement in B.sc(chemistry) syllabus changed and M.A(Economics) new paper

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
70	60	09	01	11

2.2 No. of permanent faculty with Ph.D.

50

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	08	---	---	---	---	---	---	---	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

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08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	21	48	11
Presented papers	15	21	NIL
Resource Persons	NIL	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of INFLIBNET increased for Learning / Research.
- Field Trips by Botany, Geology etc department.
- Enhancing use of ICT, LCD/Internet
- Video clippings of various authors and their works are shown on LCD.

2.7 Total No. of actual teaching days

228

during this academic year 2015-16

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)



2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

07

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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA- Final	222	---	1%	54%	38%	82.8%
BSc-Final	500	15%	59%	33%	1%	84.8%
MA-Final	104	40%	52%	24%	12%	79%
MSc-Final	154	87%	92%	---	---	92%
M.Ed.-Final	08	80%	7%	---	---	88%
BCom-Final	55	20%	40%	36%	23%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC makes contribution towards the Teaching/Learning Process by

- Recommending the purchase of latest good quality books
- Encouraging the staff members/teaching faculty towards adoption of new methodologies/ approaches in Teaching/Learning.
- Motivating them to use INFLIBNET
- Motivating them to attend Refresher Courses /Workshops/Presenting papers/Research.
- Providing them necessary information regarding financial assistance from different grant agencies for purchase of Equipments, Gadgets etc.

**Monitoring**

- Periodic meetings/interaction with Faculty Members of different Streams are held to monitor their status/progress vis-à-vis above mentioned aspects.

**Evaluation**

- Feed Back by students is analyzed & wherever required, necessary suggestions are given to the concerned Dept.
- Evaluation through Exam Results of students at state level also.

2.13 Initiatives undertaken towards faculty development Year 2016-17

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	02
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	x
Staff training conducted by the university	02
Staff training conducted by other institutions	x



Summer / Winter schools, Workshops, etc.	01
Others	x

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	05	NIL	x
Technical Staff	21	02	NIL	x

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC sensitizes the college teachers about the rules, regulations and procedures for applying for major/minor projects.
- It encourages faculty members to submit more research projects proposals through research committee.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	28	---
Non-Peer Review Journals	---	---	---
e-Journals	01	---	---
Conference proceedings	03	---	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	02	DS-SERB	19,20,200/=	4,50,000/=
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	01
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02	---	01	02	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

17

14

3.19 No. of Ph.D. awarded by faculty from the Institution

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows --- Any other 02

3.21 No. of students Participated in NSS events:

University level --- State level ---  
National level --- International level ---

3.22 No. of students participated in NCC events:

University level 41 State level 02  
National level 36 International level ---

3.23 No. of Awards won in NSS:

University level --- State level ---  
National level --- International level ---

3.24 No. of Awards won in NCC:

University level 02 State level 04  
National level 05 International level ---

3.25 No. of Extension activities organized

University forum --- College forum ---  
NCC --- NSS 03 Any other ---

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised an awareness workshop in Anti Human Trafficking
- Organised Harela UTSAV in Collabration with DHAAD.
- Organised Book Release Function entitled The Inner Eye and other Stories.
- Created awareness regarding Cashless economy and digital trisect.
- Created awareness about civil defence during natural callosities.
- Completed advanced course for Rover secret Leaders.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	48.6 Acres	---	---	48.6 Acres
Class rooms	38	02	---	40
Laboratories	40	---	---	40
Seminar Halls	02	01	---	03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	06	04	UGC/BSR XII Plan CPE	10
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

#### 4.2 Computerization of administration and library

Automated E-access for blind students in central library  
100% Automated library  
Online Process for issuing T.C and C.C

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21880	-	1837	617624	23717	-
Reference Books	3086	-	137	106546	3223	-
e-Books	3135000	5900/year	-	-	3135000	5900/year
Journals	-	-	-	-	-	-
e-Journals	6000	5900/year	-	-	6000	5900/year
Digital Database	-	-	-	-	-	-
CD & Video	40	-	-	-	40	-
Others (specify) SF	13575	-	-	-	13575	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	105	01	21	21	---	08	32	---
Added	05	02	01	07	---	02	04	06
Total	110	03	22	28	---	10	36	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Soft mart - training program attended by students on "Online Exam"  
 Ped creation- Teachers' training on ICT and smart Boards  
 Training to blind students for online access

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	3,18,053/=
ii) Campus Infrastructure and facilities	1,58,071/=
iii) Equipments	----
iv) Others	2,55,088/=
<b>Total :</b>	<b>7,31,212/=</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students representatives are members of college IQAC, through them important measures for student's welfare and support are disseminated to the rest of the students.
- Latest information pertaining to exam results/ timely submission of exam form etc. is provided to the students on college website.
- The IQAC has initiated the practice of encouraging students by highlighting the names of university merit holders on a display board and in newspapers.
- Coordinates with Principal, faculty and student representatives as well as students for facilitating the effective functioning of the teaching, learning and evaluation processes.

#### 5.2 Efforts made by the institution for tracking the progression

Inputs and information are gathered from the teachers and students and analysed for further action.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2615	628	09	---

#### (b) No. of students outside the state

63

#### (c) No. of international students

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Men	No	%	Women	No	%
	1321	40.73		1922	59.26

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2632	267	188	562	05	3654	2240	286	160	553	04	3243

Demand ratio 1:2.26

Dropout 1.92%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

#### No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET	<input type="text" value="05"/>	SET/SLET	<input type="text" value="02"/>	GATE	<input type="text" value="02"/>	CAT	<input type="text" value="---"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="17"/>

5.6 Details of student counselling and career guidance

- 112 Students got coaching of NET/SLET.
- Eight students got training from Innova Education All out of eight, three students selected in different Pharmaceutical companies.
- Five inspire students did their practical from FRI, Dehradun

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	---

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level



### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1141	1,23,228/=
Financial support from government	---	---
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Delayed University results.

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision:** To attain Excellence and Increase Accessibility of Higher Education.

**Mission:** To provide special impetus to research  
To introduce more self sustaining courses.  
To channelize the energy of youth by tapping their creative talents.  
Thus transforming the college into Centre of Excellence.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Design syllabus of Uttarakhand Subordinate Service Selection Commission.
- Support and guidance give by department for “ content development of sociology-open elective”-U.P.E.S Dehradun
- Follows the syllabus of University
- Frequent interactions and suggestions to university authorities

6.3.2 Teaching and Learning

- Examples given during teaching is based on practical knowledge what is basically going in the society so students can easily learn and understand given in syllabus
- Engaged students in discussion or problem solving that promote analysis synthesis and evaluate of class content
- Lectures , Discussions
- PPT, Group Discussions , Assignments
- Use of ICT and Audio Visual Aids
- Field work and Field interactions
- Lectures , Group discussions , Sharing Notes, Provided Net assistance
- Class room teaching

### 6.3.3 Examination and Evaluation

- B.A-III, Paper II
- Moderator for UKSSC
- Twice in a month department conduct class test written and sometime quiz to student for examine and evaluate their academic development improve their quality
- Internal Assessment of students through text, seminar etc
- Assignments and Project work
- Dissertation to PG students
- Internal exams , presentation, viva-voce conducted
- Evaluation
- Examination duties allotted by the college

### 6.3.4 Research and Development

- Research scholar produced 3 quality Research paper in peer reviewed journal
- To encourage faculty for research work
- Training is provided to the PG students in different organization for their research project
- Students motivated and counseled for Research work
- Provided net and computers to PhD scholars for working in college

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Total No of text books -30, Journals-04, Dictionary -02
- New books are added in Departmental and Central Library
- Microscope , Incubator, Digital Balance Rotary Microtome ,Centrifuge
- INFLIBNET
- Online resources
- Central Library

### 6.3.6 Human Resource Management

- Single Faculty
- Practice of sound policies for conflict resolution and upgradation of human resources
- Counseling for UG and PG students of UOU, NSS programme officer , External Examinee etc

### 6.3.7 Faculty and Staff recruitment

NA

### 6.3.8 Industry Interaction / Collaboration

- Department encourage students of VI semester to interact with NGO's
- Strive to develop it through faculty/students visits to the institutions of repute

### 6.3.9 Admission of Students

- Admission based on Merit of Students
- Merit based PG admission
- Online system is made for the admission of UG and PG students according to merit
- Online application and merit list displayed
- Merit Based

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Welfare fund generated from the funds received from university for conducting private student's exam.</li> <li>• Discount in bill at SGRIHMS.</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• Cooperative Society run by non teaching staff to provide funds to the needy staff members.</li> <li>• Discount in bill at SGRIHMS.</li> <li>• Welfare fund generated from the funds received from university for conducting private student's exam.</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Discount in bill at SGRIHMS.</li> </ul>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	No	---
Administrative	No	---	No	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni Association has been registered under Society Act.
- Membership registration form uploaded on website.
- Alumni in visits the college frequently.

6.12 Activities and support from the Parent – Teacher Association

- To constitute a PTA Fund.
- A common room for Girl students has been constructed.
- Uniform was introduced for students.
- PTA society is registered under Society Act.

6.13 Development programmes for support staff

NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Arrangement of Municipal Van to collect garbage from Girls Hostel daily.
- Anti-Tobacco Cell in the college.
- Treatment/disposal of chemical effluents.
- Tree Plantation.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Oversight of independent studies, thesis dissertation and summer training program.
- Development of new ideas and planning.
- Grading and assigning students learning (including appropriate level of assignment, exams etc.)
- The department of English organizes mentorship programs regularly through which the senior students guide their juniors.
- Under English literary society established in 2008, the department invites creative writers/eminent scholars to broaden the intellectual horizons of students.
- Village survey, educational tour.
- One day trip to the departments related to the subject as survey of India , Wadia Institute, Indian Meteorological department.
- Availability of various college records and syllabus online.
- Took charge as Chief editor of college magazine “ Pragya”.
- One or two lectures in month based on topic related to moral values which help them for their personality development.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action formulated in the beginning of the academic session included mainly the following :

- Infrastructure development.
- Planed activities were acted upon to achieve the objectives.
- Classes have been taken as per teaching plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Group discussion for students on interdisciplinary subjects.
- Students are encourage to participate in literary festivals organized locally and in other states of India like Jaipur Literature festival (JLF)
- Feedback provided to the students after evaluation of internal exams answer books. How they can improve and get good marks was suggested.
- Stack holders involved in decision making process.
- Recommendation of various committees implemented.
- Foundation of new building
- Best Response in culture and academic activities (State/national)
- Students go for survey near college based on interview method “ title of survey selected by students”.
- Prepare them how to write research papers.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Composting of biodegradable waste of agriculture under farm area of college campus.
- Vermi-composting through FYM and Crop residues with the help of earthworms.
- Various environmental awareness programs were organized like plantation, safai abhiyan movement and polythene free department.
- Chemical sedimentation tank is being use to protect the environment.
- During the classes specially in environmental economics class students are motivated to protect and save environment.
- Take part on cleanliness week organized by college at time to time.
- Plantation program organized by SBI
- Awareness rallies
- Students sensitization.
- Delivered a lecture on ‘save” environment in the NSS camp.
- To spread involvement awareness among students to aware of the neat to protect the natural environment resources of air, water, soil and plant life that constitute the natural capital on which men depends.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Dr Madhu D. Singh went for Academic Audit of SGRRITS.
- The English department organized book release function of Prof Jaiwanti Dimri’s book “ The Inner Eye and other stories” on 11<sup>th</sup> August 2016.
- Participated in one day workshop on Girl child jointly organized by SGRRSMIH and family welfare department Govt. of Utrtrakhand in February 2017.
- S- faculties
- W- lack of space (class rooms, departments)
- O- more research work can be done.
- T- lack of sufficient faculties while CBCS is introduce by the University.
- As per CBCS system teachers should be increase in the department specially in languages and communication classes.
- Our students performed very well in university level and other exams
- Need more electronic resources to enhance the teaching quality as well the research.

## 8. Plans of institution for next year

- To develop good research laboratories.
- To develop new infrastructure
- To increase number of books in library
- Upgrading the department for PG level.
- The department proposes to establish a placement cell in the department so that it can provide the best job placements to its students by collaborating with various NGOs and other requirement agencies.
- Dr Omveer Sharma memorial Scholarship for students acquiring highest marks in BA.
- Better resources for PhD students.
- Historical team for BA I & II semester students.
- To publish good quality books.

Name: Dr Sanjay Kumar Padaliya



Signature of the Coordinator, IQAC

Name: Prof. V. A . Bourai



Signature of the Chairperson, IQAC

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**Annexure I**  
**PROPOSED ACADEMIC CALENDAR SESSION 2016-17**  
(As per schedule of HNB Garhwal University Srinagar)

1. **Sale of Prospectus** : 10 June 2016 onwards
2. **Commencement of academic session/Classes start on** 18.07.2016 (M.A./M.Sc. III Sem)
3. **Schedule of admission to various courses**
  - a. Last date for submitting admission form B.A./B.Sc./B.Com. UG & PG Courses 1<sup>st</sup> semester  
M.A./M.Sc.– 17.7.2016
  - b. Last date of admission for all classes- 01.08.2016
  - c. Last date for payment of prescribed – For B.A./B.Sc./B.Com. (Part 2 & 3) 01.08.2016  
Or  
Within 20 days of the assurance of mark sheet of the preceding class whichever is later
  - d. Commencement of classes(B.A./B.Sc./B.Com.Part 2<sup>nd</sup> & 3<sup>rd</sup>) 20.07.2016
4. **Schedule of exam for course in the Annual System**

Last date for submitting university exam form – 30.09.2016

  - a. Practical Exam- 01.02.16 – 05.03.16
  - b. Written - April 10, 2017
5. **Course duration (for semester courses)**

1<sup>st</sup> Semester: 20.07.16 – 30.07.16  
3<sup>rd</sup> Semester: 20.07.16 – 30.07.16  
2<sup>nd</sup> & 4<sup>th</sup> Semester: 16.01.17 – 31.05.17

**Sessional Test schedule**

P.G Classes – 1<sup>st</sup> Sessional 1<sup>st</sup> & 3<sup>rd</sup> Semester: 14.10.2016- 21.10.2016  
2<sup>nd</sup> Sessional 1<sup>st</sup> & 3<sup>rd</sup> semester: 30.11.2016- 05.12.2016  
U.G Classes – 1<sup>st</sup> Sessional: 30.11.2016- 05.12.2016  
Winter break 1<sup>st</sup> and 3<sup>rd</sup> Semester: 30.12.2016 – 14.01.2017
6. **Sessional Test schedule(For Semester courses) – 2<sup>st</sup> Semester and 4<sup>th</sup> Semester**

P.G Classes – 1<sup>st</sup> Sessional 2<sup>st</sup> & 4<sup>th</sup> Semester: 14.03.2017 - 19.03.2017  
2<sup>nd</sup> Sessional 2<sup>st</sup> & 4<sup>th</sup> Semester: 20.04.2016- 25.04.2016  
U.G Classes – 2<sup>nd</sup> semester: 20.04.2016 - 25.04.2016
7. **Schedule of exam for courses with Semester system II<sup>nd</sup> & IV<sup>th</sup> semester**
  - a. Commencement of practical's exams: 05.05.2017
  - b. Commencement of theory exams: 10.05.2017

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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